



**VIJAYKANT DAIRY & FOOD PRODUCTS LIMITED**

Reg. office: LIG-159, M.M. Extension, Mahantesh Nagar, Belgaum-590016

Dairy: Neginhal, Tq: Bailhongal, Dist: Belgaum Ph : 08288-252516

www.adityaamilk.com

Email: vijaykantcs@gmail.com

CIN: U51201KA2004PLC034702

**NOTICE**

NOTICE is hereby given that 16th Annual General Meeting of members of the M/S VIJAYKANT DAIRY AND FOOD PRODUCTS LIMITED will be held at Sankam Hotel, Airport Road, Gandhi Nagar, Belgaum, 590016 on Thursday, 29 October 2020 at 10.00 a.m. to transact the following business:

**ORDINARY BUSINESS:**

1. To receive, consider and adopt the Audited Balance Sheet as at 31st March, 2020 and Statement of Profit & Loss for the year ended 31st March 2020 along with the reports of Auditors and Directors thereon.
2. To declare a Final dividend of Rs. 0.63 /- per Equity Share of Rs. 10/- each, of the Company for the financial year ended 31st March, 2020.
3. To appoint a Director in place of Mr. Rahul Uppin (Holding DIN: 03151513), who retires by rotation and being eligible, offers himself for reappointment.

By order of the Board of Directors

For **VIJAYKANT DAIRY AND FOOD PRODUCTS LIMITED**

Place: Belagavi

Date:09-09-2020

**Ravi Hegde**

Company Secretary

M.No A34058



**NOTES:**

1. **A Member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of himself/herself and the proxy need not be a Member of the Company.**
2. **Proxies, in order to be valid, duly filled and signed must be received by the Company at the registered office not less than 48 hours before the commencement of meeting. Revenue Stamp should be affixed on the Proxy Form. Forms which are not stamped are liable to be considered invalid.**
3. **Members are requested to note that a person can act as a proxy on behalf of members not exceeding 50 and holding in the aggregate not more than 10% of total share capital of the Company carrying voting rights. In case a proxy is proposed to be appointed by a member holding more than 10% of the total share capital of the Company carrying voting rights, then such proxy shall not act as a proxy for any other person or shareholder.**  
**Person appointed as the proxy shall prove his/her identity at the time of attending the meeting and for the purpose such person shall carry proof of his/her identity via PAN card, Voter Id, Aadhaar Card, DL or Passport.**
4. **Members / Proxies should bring the duly filled Attendance Slip attached herewith to attend the meeting.**
5. **No any Special Business transaction at the ensuing Annual General Meeting (AGM). Therefore, Explanatory Statement pursuant to Section 102(1) of the Companies Act, 2013 not applicable.**
6. **Shareholder desiring any information as regards the accounts are required to write to the Company at least seven days in advance of the meeting so that the information, to the extent practicable, can be made available at the meeting.**
7. **Members are requested to bring the Annual Report for their reference at the meeting.**
8. **Shareholder are requested to immediately notify the Company of any change in their address / Bank details.**
9. **Members are also requested to furnish their Bank details (Copy of Bank Pass Book) in case the same have not been sent earlier.**
10. **Members are requested to note that as per Section 124(5) of the Companies Act, 2013, the dividend which remains unpaid or unclaimed for a period of seven years from the date of its transfer to the unpaid dividend account, is liable to be transferred by the Company to the “Investor Education Protection Fund” (IEPF) established by the Central Government under the provisions of Section 125 of the Companies Act, 2013.**
11. **Details of Directors retiring by rotation / seeking re-appointment at the ensuing Meeting are provided in the “Annexure I” to the Notice.**
12. **Members who would like to receive notices, letters, annual reports, documents and any other correspondence by electronic mode are requested to register their email addresses and changes therein, from time to time, with Company.**
13. **Use of face covers/masks and maintaining Social Distance to be mandatory for attending the Meeting.**

**Notes on Dividend**

1. Pursuant to section 91 of the Companies Act, 2013, the Register of Members and the Share Transfer Books of the Company will remain closed from Wednesday, 21 October 2020 to Thursday, 29 October 2020 (both date inclusive)
2. The Dividend, after declaration will be paid to those member of the company whose names stand on the register of members on the record date to be fixed by the Board for this purpose.
3. The final dividend on equity shares as recommended by the Board of Directors for the year ended 31 March 2020, if approved at the ensuing Annual General Meeting, be payable, electronically:
  - a. To those members holding shares in physical form, whose names appear on the Register of Members at the close of business hours on Tuesday, 20 October 2020, after giving effect to all valid transmission and other requests received in physical form lodged with the Company and/or its Registrar and Share Transfer Agent on or before Tuesday, 20 October 2020; and
  - b. In respect of shares held in electronic form, on the basis of beneficial ownership as per the details furnished by National Securities Depository Limited (NSDL) for this purpose at the close of business hours on Tuesday, 20 October 2020.
4. Members are requested to note that the payment of dividend to the shareholders who have not optioned for electronic mode or to whom the said dividend is required to be paid through issuance of Dividend Warrants/Cheque/Demand Drafts (DDs) including the NEFT/RTGS/NACH/NECS return cases, could be delayed if the postal services/courier services in the Country are not fully functional due to COVID-19 pandemic. In terms of General Circular No.20/2020 dated 5 May 2020, issued by the Ministry of Corporate Affairs, Government of India, the Company shall dispatch the dividend warrants/demand drafts through post or other permitted dispatch means, upon normalization of postal or other permitted dispatch services. Members may also note that the Company is fully committed to make its best efforts to dispatch the Dividend Warrants/Cheque/DDs to the aforesaid shareholders promptly once normalcy returns and the dispatch services in the Country are resumed.
5. As per the Income Tax Act, 1961 ("Income Tax Act"), as amended by the Finance Act, 2020, dividend distribution tax has been abolished with effect from 1 April 2020. Accordingly, dividend income is taxable in the hands of the members. The Company shall therefore deduct tax at source at the time of making the payment of dividend at the prescribed rates

However, no tax shall be deducted on the dividend payable to a resident individual shareholder, if the total dividend to be received by them during Financial Year ("FY") 2020-21 does not exceed Rs. 5,000 in aggregate across all holdings in the Company.

By order of the Board of Directors

For **VIJAYKANT DAIRY AND FOOD PRODUCTS LIMITED**

Place: Belagavi  
Date: 09-09-2020

**Ravi Hegde**  
Company Secretary



**Annexure I**  
**Details of the Director Seeking Re-Appointment**  
**(Pursuant to Secretarial Standard - 2)**

<b>Particulars</b>	<b>Mr. Rahul Ajit Uppin (Non Executive Director) (DIN: 03151513)</b>
<b>Date of Birth &amp; Age</b>	July 31, 1977 43 Aged
<b>Qualifications</b>	Diploma in Hotel Management
<b>Experience</b>	Managing Uppin's Cosmetic shop from last 20 Years
<b>Date of First Appointment</b>	01/04/2010
<b>Terms and conditions of appointment and details of remuneration</b>	Nil
<b>Last drawn remuneration</b>	NA
<b>Relationship with Directors, Managers &amp; KMP</b>	Nil
<b>Number of Board Meetings attended during the FY 2019-20</b>	6
<b>Other Directorship</b>	Nil
<b>Chairman/ Member of the Committees of Boards of other Companies</b>	Nil
<b>Shareholding</b>	666



**Form No. MGT-11  
Proxy Form**

*[Pursuant to Section 105(6) of the Companies act, 2013 and rule 19(3) of the Companies (Management and administration) Rules, 2014]*

CIN: U51201KA2004PLC034702

Name of the Company: **VIJAYKANT DAIRY AND FOOD PRODUCTS LTD**

Registered office: LIG-159, M.M. Extension, Mahantesh Nagar, Belgaum-590016

<b>Name of the Member(s):</b> <b>Registered address:</b> <b>E-Mail Id:</b> <b>Folio No/Client Id:</b>
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I /We, being the member(s) of ..... shares of M/s Vijaykant Dairy and Food Products Ltd, hereby appoint

- |                                |                                |                                |
|--------------------------------|--------------------------------|--------------------------------|
| 1. Name:                       | 2. Name:                       | 3. Name:                       |
| Address:                       | Address                        | Address:                       |
| E-Mail Id:                     | E-Mail Id:                     | E-Mail Id:                     |
| Signature:..... or failing him | Signature:..... or failing him | Signature:..... or failing him |

As my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 16th Annual General Meeting of the Company, to be held on Thursday, October 29, 2020 At 10:00 AM at Sankam Hotel, Airport Road, Gandhi Nagar, Belgaum, 590016 and at any adjournment thereof in respect of such resolutions as are indicated below:

Sl. No	Resolutions	Options*	
		For	Against
	<b>Ordinary Business</b>		
1	To receive, consider and adopt Financials Statement and Reports for the financial year 31st March 2020		
2	To declare a Final dividend		
3	To re- appointment of Mr. Rahul Uppin (Holding DIN: 03151513)		

Signed this ..... day of..... 2020

Signature of Shareholder

Signature of Proxy holder(s)



**Note:** This form of proxy in order to be effective, should be duly completed and deposited at the registered office of the Company, not less than 48 hours the commencement of the Meeting.



**Note:**

1. The Proxy to be effective should be deposited at the Registered office of the company not less than FORTY EIGHT(48) HOURS before the commencement of the Meeting.
2. A Proxy need not be a member of the Company.
3. The form of Proxy confers authority to demand or join in demanding a poll.
4. The submission by a member of this form of proxy will not preclude such member from attending in person and voting at the meeting.
5. \* In case a member wishes his/her votes to be used differently, he/she should indicate the number of shares under the columns "For" or "Against" as appropriate.





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**ATTENDANCE SLIP**

(PLEASE FILL IN THE ATTENDENCE SLIP AND HAND IT OVER AT THE ENTRANCE OF THE MEETING HALL)

Full Name and address of the shareholder: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

No. of shares held:

Folio No : \_\_\_\_\_

DP ID : \_\_\_\_\_

Client ID : \_\_\_\_\_

I hereby record my presence at the 16th Annual General Meeting of M/s. VIJAYKANT DAIRY AND FOOD PRODUCTS LIMITED at Sankam Hotel, Airport Road, Gandhi Nagar, Belgaum, 590016 on Thursday, October 29, 2020 At 10:00 AM.

**Signature:**

### Route Map For AGM

